

GOVERNMENT OF ANDHRA PRADESH

ABSTRACT

LAW DEPARTMENT – Expenditure incurred on outsourcing of Sri K.V.K.V.Prasad, Typist (Telugu), Law Department on contract basis through private agency- Payment of an amount of Rs.22859/- (Rupees Twenty two thousand eight hundred and fifty nine only) to M/s. Signy Management Services Private Limited, Hyderabad for the months of April, 2011 and May, 2011 during the period from 21-03-2011 to 20-05-2011 -Orders – Issued.

LAW (M.I) DEPARTMENT

G.O.Rt.No. 957

Dated 01-06-2011.

Read the following:-

1. G.O.Rt.No. 2501, Finance (SMPC) Department, Dated 13-07-2006.
2. G.O.Ms.No.3, Finance (SMPC-II) Department, dated 12-1-2011.
3. G.O.Rt.No.568, Law (M.I) Dept., dated 26-3-2011
4. Agreement dated: 21-5-2011, between the Governor of Andhra Pradesh rep. by “Deputy Secretary to Government Law (OP) Department “and M/s. Signy Management Services Private Limited, Hyderabad.
5. G.O.Rt.No: 948, Law (M.I) Department, dated:30-05-2011.
6. From M/s.Signy Management Services Private Limited, Hyderabad, Letter, dated 21-5-2011 along with Bill No:336, Dated 21-5-2011 and Advance Stamped Receipt for Rs.22,859/-.

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ORDER:-

In the reference 3<sup>rd</sup> read above, an amount of Rs.11429/- (Rupees Eleven thousand four hundred and twenty nine only) was sanctioned towards remuneration, 5% Agency Commission and other statutory payment for the month of February, 2011 and March, 2011 to M/s. Signy Management Services Private Limited, Hyderabad for sponsoring (1) Typist(Telugu) to Law Department on outsourcing basis, as per the orders issued in the G.O.2<sup>nd</sup> read above.

2. In the G.O. 2<sup>nd</sup> read above, the remuneration of personnel working on Contract/outourcing basis was revised w.e.f. 12-1-2011 in respect of Data Entry Operator, remuneration has been enhanced from Rs. 5,500/- to Rs. 9,500/- P.M and remuneration of Typist was enhanced from Rs.4,900/- to Rs.8,400/- P.M and remuneration of Office Subordinate (Attender/Last grade services) was enhanced from Rs. 3,900/- to 6,700/- P.M.

3. In the reference 5<sup>th</sup> cited, the contract period for outsourcing the services of (5) Data Entry Operators, (1) Typist (Telugu) and (2) Attenders to Law Department was extended for a further period of one year w.e.f.,1-04-2011, with M/s. Signy Management Services Pvt Ltd., Hyderabad as per the existing orders and guidelines issued by the Government.

4. In the reference 6<sup>th</sup> read above, M/s. Signy Management Services Private Limited, Hyderabad has submitted bill along with Advance Stamped Receipt for Rs.22859/- (Rupees Twenty two thousand eight hundred and fifty nine only) towards remuneration, 5% Agency Commission and other statutory payments for the months of April, 2011 and May, 2011 during the period from 21-3-2011 to 20-5-2011 for sponsoring (1) Typist(Telugu).

5. After careful examination, sanction is hereby accorded for payment of an amount of Rs.22859/- (Rupees Twenty two thousand eight hundred and fifty nine only) towards remuneration, 5% Agency Commission, Professional Tax and other statutory payments for the months of April, 2011 and May, 2011 for the period from 21-3-2011 to 20-5-2011 to M/s. Signy Management Services Private Limited, Hyderabad for sponsoring (1)Typist (Telugu) to Law Department, as per the details shown below:-

Bill No. & Date	Total	Amount	Period/Classification
BillNo.336, dt. 21-5-11		Rs.16800/-	From 21-3-2011 to 20-5-2011 (61) days i.e for (2months) for (1) typist.
	(-)	2016	12% on remuneration towards Employees Contribution to Provident Fund
	Sub-Total (A)	14,784	
	(-)	294	1.75% on remuneration towards Employees contribution to State Insurance (E.S.I)
		160	Professional Tax @ Rs.80/- per each for (1)Typist from 21-3-2011 to 20-5-2011
	Sub-Total (B)	14330	<b>Remuneration to be paid to the employee.</b>
	(+)	2016	12% on remuneration towards Employees Contribution to Provident Fund
	(+)	2286	13.61% (12% on remuneration towards Employer's Contribution to Provident Fund + 1.61% Administrative Charges)
	(+)	294	1.75% on remuneration towards Employee's contribution to Employee's State Insurance)
	(+)	798	4.75% on remuneration towards Employer's contribution to Employee's State Insurance.
		160	Professional Tax @ Rs.80/- per each for 1 Typist from 21-3-2011 to 20-5-2011
	(+)	840	5% on remuneration towards Agency Commission
	Sub-Total (C)	20644	
	(+)	2135	10.3% on Total Bill (10% Service Tax and 3% on Service Tax towards Education Cess)
	Grand Total	22859	--

(Rupees Twenty two thousand eight hundred and fifty nine only)

6. The expenditure sanctioned in para (4) above shall be debited to “2052 Secretariat General Services - M.H 090 Secretariat - S.H. (10) Law Department - D.H. 300 Other Contractual services”.

7. Law (Claims) Department are requested to draw an amount Rs.22859/- (Rupees Twenty two thousand eight hundred and fifty nine only) sanctioned at Para (3) above and disburse the same to M/s. Signy Management Services Private Limited, Hyderabad under proper acknowledgement.

8. The Managing Director, M/s. Signy Management Services Private Limited, Hyderabad is directed to pay an amount of Rs.14330/-(Rupees Fourteen Thousand three hundred and thirty three only) (excluding E.P.F. and E.S.I towards employee's contribution) to Sri.K.V.K.V. Prasad, Typist (Telugu), Law Department towards remuneration for the months of April, 2011 and May, 2011 for the period from 21-3-2011 to 20-5-2011 and produce a certificate regarding proper remittance of E.P.F. and E.S.I contributions (Employee's + Employer's) for release of payment for subsequent month. Any violation, noticed in payment of remuneration to the individual employed through the agency and remittance of EPF/ESI contributions, action will be taken against the Outsourcing agency as per rules.

A.SHNAKAR NARAYANA  
Secretary to Government,  
Legal Affairs (FAC).

To  
The Managing Director,  
M/s. Signy Management Services Private Limited,  
Opp. to Shankarmatt, Nallakunta,  
HYDERABAD- 500 044.  
Copy to: The D.P.A.O., Secretariat Branch, Hyderabad.  
„ : Law (Claims) Department.  
„ : The Branch Manager, E.S.I. Corporation, Chikkadpally, Hyderabad.  
„ : Employees' Provident Fund Organization, Bhavishyanidhi Bhavan,  
Barkatpura, Hyderabad – 500 405.  
„ : S/f and S/c.

// Forwarded::By Order//

SECTION OFFICER